

SHROPSHIRE COUNCIL TIMETABLE FOR ADMISSIONS PROCESS FOR ADMISSION TO SCHOOL IN 2016/17

DETERMINATION YEAR (2014/15)		
November 2014 - 28 February 2015	Consultation on proposed admission arrangements	
15 April 2015	Admission arrangements must be determined	
1 May 2015	Admission arrangements to be published on website	
30 June 2015	Deadline for objections to Schools Adjudicator	
8 August 2015	Governing bodies must provide information to LA for Parents' Guide booklet	
OFFER YEAR (2015/16)		
	Secondary	Primary
By 12 September 2015	Parents' Guide must be published. Online application facility available. LA distributes application information via schools to Year 2 and Year 6 pupils and Reception applicants via post. LA also informs neighbouring LAs of their residents attending Shropshire schools.	
September/October 2015	Open evenings held	
31 October 2015	Closing date for secondary applications. After this date any further applications will be deemed to be late unless there are exceptional circumstances.	
Week beginning 16 November 2015	LA sends application details to other LAs and other Shropshire admission authorities for consideration.	
Week beginning 4 January 2016	Shropshire admission authority schools inform LA of application ranking.	
Week beginning 11 January 2016	First exchange of results shared between LAs.	
15 January 2016		Closing date for Reception and Year 3 (Junior Schools) applications. After this date any further applications will be deemed to be late unless there are exceptional circumstances.
Week beginning 18 January 2016	Provisional offers exchanged between LAs.	
1 February 2016	Second cycle of results shared. From this date no exceptional late applications can be considered until after the allocation date.	LA sends application details to neighbouring LAs
8 February 2016	Final offers exchanged with other LAs.	
22 February 2016	Shropshire Primary and Secondary schools given preliminary list of allocations.	LA sends application details to other Shropshire admission authorities for consideration.

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	Secondary	Primary
1 March 2016	Allocation Day for all Year 6 pupils	Other Shropshire admission authority schools inform LA of application ranking.
14 March 2016		Provisional offers shared between LAs. From this date no exceptional late applications can be considered until after the allocation date.
18 March 2016	Review deadline - Unsuccessful applicants ask to be included on a waiting list pending an appeal. Late applicants who could not be included in the allocations process earlier are also included on the waiting list at this stage.	
24 March 2016	Review outcome - Applicants who have completed and returned appeal forms by 18 March and have therefore been included on the waiting list will be notified if any vacancies have occurred and places can be allocated. If not, they will remain on the waiting list pending an appeal or further vacancies being available to re-allocate.	
31 March 2016		Final offers exchanged with LAs.
11 April 2016		LA sends preliminary lists to schools.
18 April 2016		Allocation day for Reception/Junior applicants.
6 May 2016		Review deadline - Unsuccessful applicants ask to be included on a waiting list pending an appeal. Late applicants who could not be included in the allocations process earlier are also included on the waiting list at this stage.
13 May 2016		Review outcome - Applicants who have completed and returned appeal forms by 6 May and who have therefore been included on the waiting list will be notified if any vacancies have occurred and places can be allocated. If not, they will remain on the waiting list pending an appeal or further vacancies being available to re-allocate.
May/June/July	Appeals take place	Appeals take place