



LACON CHILDE SCHOOL POLICY FOR ADMISSIONS 2017/18

This policy outlines the procedure for admission into Lacon Childe School. As an Academy, part of The Shropshire Gateway Educational Trust, we are our own admissions authority and therefore determine our own policy. However, we have taken the decision to carry on working closely with Shropshire Local Authority to ensure that all arrangements are transparent and fair.

The Council's Admissions Team operates the admissions process and all enquiries regarding Admissions should be addressed to them. They produce a booklet "Parents' Guide to Education in Shropshire" each year with up to date information about schools and a full explanation of the admissions processes. The booklets are available in school or from local libraries or can be accessed on the Shropshire Council website. Parents/carers who may wish to speak directly to an Admissions Advisor may also contact them through the Admissions Team.

The contact address is: Admissions Team, Learning & Skills, Shropshire Council, Shirehall, Abbey Foregate, Shrewsbury. SY2 6ND. Tel. 0345 678 9008

Or email: school-admissions@shropshire.gov.uk

Website: www.shropshire.gov.uk

Catchment areas for schools can be viewed on Shropmap which can be found on the above website address.

Before making decisions on which schools to apply for, Parents/Carers and their children are invited to visit the school. An Opening Evening will be held each Autumn Term, or please contact the school to make a personal appointment.

This school has a Published Admission Number (PAN) of 108 for the Year 7 intake in 2017 (this number also applies to Years 8-11). For the year commencing September 2015 the number of preferences received and places allocated was as follows:

Date of Allocation	Admission Limit	No of 1 st preferences received	Total places allocated	No of 2 nd preferences allocated
March 2015	108	102	105	2

Parents/Carers of Year 6 children and resident in Shropshire will be required in the Autumn Term prior to the school year of transfer to complete a Shropshire application online or by telephone in which 3 preferences can be stated **All applications must be made by 31st October in the academic year prior to which your child is due to start school. All applications received by this date will be considered and parents will be informed by Shropshire Council on 1st March if they have been allocated a place for their child.** Where there are more applications than there are places available, allocations will be made in accordance with the oversubscription criteria. Full details of these criteria are given in the Parent's Guide booklet; therefore it is essential that parents read the booklet

before completing an application form but, in general terms, they are based upon the following (in order) :

Children with a Statement of Special Educational Need or Education and Health Care Plan which names Lacon Childe School will be allocated places (if we feel able to meet their educational and social care needs).

1. Relevant looked After Children (that is, children in public care) or children who were formerly looked after but ceased to be so because they were adopted.
2. **Siblings of pupils attending the school and living at the same home address, within the catchment area of the school. In order to qualify for a place on the grounds of a sibling attending the school, the sibling must be on roll and attending the school at the time of the younger sibling's admission.**
3. Residence in catchment area
4. **Attendance at a Shropshire Gateway Educational Trust registered primary school.***
5. Attendance at a primary school within the catchment area**
6. **Children of staff currently employed by The Shropshire Gateway Educational Trust who have at least 2 years service at the time of application.**
7. Proximity of home address to school, i.e. pupils who live nearest to the school by the straight line measurement.

***The Shropshire Gateway Educational Trust is committed to the continuous educational progress of its pupils and looks to enhance this by guaranteeing places to all pupils who attend an Academy within the Trust. Currently this applies to Cleobury Mortimer Primary School, Clee Hill Community School and Stottesdon CofE Primary School.**

****Current Primary Schools in the catchment area include, Burford, Bayton, Kinlet, and Farlow. Other local schools, with whom we have a close working relationship with, also includes Bitterley, Bishop Hooper, Lindridge and Far Forest.**

Most secondary schools work closely with their local primary schools and often invite pupils to attend for various activities. Such visits have nothing to do with the admissions process and do not in any way give any guarantee of a place at the school. Shropshire does not operate a system of feeder schools, as the home address of your child is the arbiter of being offered a place. That home address will be checked against data sources to ensure potential applicants are not, for example, using other relative's addresses, work or office addresses to achieve a higher priority under the published criteria. Where applications are not successful, parents/carers may wish to put their names on a waiting list or appeal against the decision. The Admissions Team will be available to advise on these matters. Members of the school staff and Governors are legally **not** allowed to write a letter of support for appellants so please do not ask them to do so. Nor is the school allowed to give any guarantee that a place will be offered at the school.

Mid-Term or In-Year Admissions

Where families move house at other times of the year after the start of Year 7, please contact the Headteacher in the first instance in order to make an appointment to visit the school. You will be given an indication of whether there are places available in the relevant year group. We will require a Mid-Term Application Form to be completed. If there are no places available, we will advise you of the Appeals process.