

SHROPSHIRE COUNCIL TIMETABLE FOR ADMISSIONS PROCESS FOR ADMISSION TO SCHOOL IN 2017/18

DETERMINATION YEAR (2015/16)		
November 2015 – 31 January 2016	Consultation on proposed admission arrangements	
29 February 2016	Admission arrangements must be determined	
15 March 2016	Admission arrangements to be published on website	
15 May 2016	Deadline for objections to Schools Adjudicator	
8 August 2016	Governing bodies must provide information to LA for Parents' Guide booklet	
OFFER YEAR (2016/17)		
	Secondary	Primary
By 12 September 2016	Parents' Guide must be published. Online application facility available. LA distributes application information via schools to Year 2 and Year 6 pupils and Reception applicants via post. LA also informs neighbouring LAs of their residents attending Shropshire schools.	
September/October 2016	Open evenings held	
31 October 2016	Closing date for secondary applications. After this date any further applications will be deemed to be late unless there are exceptional circumstances.	
Week beginning 21 November 2016	LA sends application details to other LAs and other Shropshire admission authorities for consideration.	
Week beginning 2 January 2017	Shropshire admission authority schools inform LA of application ranking.	
Week beginning 16 January 2017	First exchange of results shared between LAs.	
15 January 2017		Closing date for Reception and Year 3 (Junior Schools) applications. After this date any further applications will be deemed to be late unless there are exceptional circumstances.
Week beginning 23 January 2017	Provisional offers exchanged between LAs.	
6 February 2017	Second cycle of results shared. From this date no exceptional late applications can be considered until after the allocation date.	LA sends application details to neighbouring LAs
13 February 2017	Final offers exchanged with other LAs.	
20 February 2017	Shropshire Primary and Secondary schools given preliminary list of allocations.	LA sends application details to other Shropshire admission authorities for consideration.

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	Secondary	Primary
1 March 2017	Allocation Day for all Year 6 pupils	Other Shropshire admission authority schools inform LA of application ranking.
14 March 2017		Provisional offers shared between LAs. From this date no exceptional late applications can be considered until after the allocation date.
17 March 2017	Review deadline - Unsuccessful applicants ask to be included on a waiting list pending an appeal. Late applicants who could not be included in the allocations process earlier are also included on the waiting list at this stage.	
24 March 2017	Review outcome - Applicants who have completed and returned appeal forms by 17 March and have therefore been included on the waiting list will be notified if any vacancies have occurred and places can be allocated. If not, they will remain on the waiting list pending an appeal or further vacancies being available to re-allocate.	
31 March 2017		Final offers exchanged with LAs.
11 April 2017		LA sends preliminary lists to schools.
17 April 2017		Allocation day for Reception/Junior applicants.
5 May 2017		Review deadline - Unsuccessful applicants ask to be included on a waiting list pending an appeal. Late applicants who could not be included in the allocations process earlier are also included on the waiting list at this stage.
12 May 2017		Review outcome - Applicants who have completed and returned appeal forms by 5 May and who have therefore been included on the waiting list will be notified if any vacancies have occurred and places can be allocated. If not, they will remain on the waiting list pending an appeal or further vacancies being available to re-allocate.
May/June/July	Appeals take place	Appeals take place